



## Photographic Policy

The club's photography policy regarding the use of images of children and young people members that may be used in publications, websites and social networking sites.

When photographs of our juniors are being taken and subsequently used, under the auspices of the club, the club stipulates the following:

- Children's surnames will not be used in photograph captions in print, the club's website and social networking sites.
- Parental permission form must be used to obtain consent for a child to be photographed and subsequent use of their image.
- The child's permission for the photograph and subsequent use of their image must be obtained.
- Only photos of children in suitable clothing should be taken and used
- All professional photographers who are invited to an event/training will be expected to be aware of current best practice in relation to child protection. They will be accompanied by a senior member of the club and will be given a copy of this policy.
- Photographers will not be allowed unsupervised access to children
- There will be no photography sessions under the auspices of the club outside specified events/training or at a child's home
- Parents and children if being asked to partake in a photography session for the club along with having to sign a consent form will be given a copy of this policy.
- Parents are asked if they share 'club photos' that they make themselves aware of good practice and adhere to recommended guidelines e.g. NSPCC guidelines
- The Images of children will be kept securely. Hard copies of images will be kept in a locked drawer and electronic images will be in a protected folder with restricted access.

## Photographic Consent

In accordance with our child protection policy we will not permit photographs, video or other images of young people to be taken without the consent of the parents/carers and the child.

The club will follow the guidance for the use of photographs and videos, a copy of which has been distributed with this form.

The club will take all steps to ensure these images are used solely for the purposes they are intended. If you become aware that these images are being used inappropriately you should inform the club immediately.



## Consent information:

*To be completed by parent/carer:*

- I consent to North Belfast Harriers photographing my child

(*child's name* \_\_\_\_\_)

1. I can confirm that I have read, or been made aware of, the organisation's **photography policy**.
2. I can confirm that I have read, or been made aware of how the organisation's will use these images in future and how these images or videos will be stored within the organisation.

*To be completed by child:*

- I (*child's name* \_\_\_\_\_) consent to North Belfast Harriers photographing my involvement in *sporting activities*.
- I confirm that I have read, or been made aware of, the organisation's photography policy.

**Signature of child/young person :**

**Print name child/young person:**

**Date:**

**Signature of parent /carer:**

**Print name parent/carer:**

**Date:**